



AUBURN WATER SYSTEM, INC

EASY WAYS TO PAY



3097 Locke Ln, Crestview, FL 32536
850-682-3413 or 850-398-1258



Online

- Go to <https://auburn.billingdoc.net/login>
- To create an account (Web ID is required) or make a one-time payment.
- If you choose to create an account you can View Bill, (statement history & payment history) Pay Your bill, Go Paperless, & Set up Auto Pay by Credit Card Only (+\$2.00 fee).
- If you wish to have your payment debited from your Checking or Saving Account please see Bank Draft procedures below.



Bank Draft

- To Apply for ACH Bank Draft (Debited from Checking or Savings Accounts Only) (FREE)
- You will need to complete a Bank Draft form. Available at Auburnwatersystem.com or inside the Auburn Water office at the customer service counter.
- Also needed with completed form are a Voided Check or Bank Letter with your Account & Routing # on the letter & a copy of your driver's license.
- Your Balance Due will be Debited from your account on the 8th of each month.



In Person

- Forms of payment accepted at the customer service counter are:
- Cash
- Check
- Money Order
- Credit Card (+ \$2.00 fee)



Drop Box

- Drop Box Payments are collected at 8:00 am, Monday – Friday
- Please No Cash.



Mail

- Mail Payments to:
- Auburn Water System, Inc
3097 Locke Ln
Crestview, FL 32536



Phone

- Credit Card Only (+ \$2.00 Fee)
- 850-682-3413
- 850-682-1258



- You may also use Bill Pay through your own bank branch.

For questions about your account or to set up a new account, please contact customer service.