

# AUBURN WATER SYSTEM, INC

3097 LOCKE LN

CRESTVIEW, FL 32536

850-682-3413 OR 850-682-1258 ~ FAX 850-398-6643

[cs@auburnwatersystem.com](mailto:cs@auburnwatersystem.com)



## (ACH) BANK DRAFT AUTHORIZATION FORM

Auburn Water System, Inc. offers a convenient way to pay your water bill. Our ACH Bank Draft service allows you to have your bill paid automatically by direct deduction from your bank account. Bank Draft will occur on the 8<sup>th</sup> of each month. (if the 8<sup>th</sup> falls on a weekend or holiday it will be drafted on the next business day.) We will continue to provide you a monthly statement showing your current charges. For your convenience we can also EMAIL your statement. You may cancel this payment plan at any time by completing a "STOP ACH BANK DRAFT FORM".

**\*\*REMEMBER IT'S THE CUSTOMER'S RESPONSIBLY TO NOTIFY AWS IF YOUR BANKING INFORMATION CHANGES!!**

### WE WILL NEED:

- (ACH) Bank Draft Authorization Form, completed, authorizing payment from your checking/savings account.
- VOIDED check, or Bank Letter from your bank
- COPY OF PHOTO ID of person initiating bank draft.

**"MONTH" YOU WISH DRAFT TO BEGIN:** \_\_\_\_\_ **Today's Date** \_\_\_\_\_

**CUSTOMER'S NAME ON WATER ACCT. (PLEASE PRINT)** \_\_\_\_\_

**SERVICE ADDRESS:** \_\_\_\_\_

**DAYTIME PHONE NUMBER:** \_\_\_\_\_ **AWS ACCOUNT #** \_\_\_\_\_

**BANK NAME:** \_\_\_\_\_ **CHECKING**  **SAVINGS**

**BANK ABA ROUNTING NUMBER:** \_\_\_\_\_

**BANK ACCOUNT NUMBER:** \_\_\_\_\_

**IS THIS A BANKING/ACCOUNT/INFO CHANGE**

**NAME ON BANK ACCOUNT (PLEASE PRINT)** \_\_\_\_\_

**IF YOU PREFER E-BILLING PLEASE PROVIDE EMAIL ADDR.** \_\_\_\_\_

I Authorize Auburn Water System, Inc. to withdraw my monthly amount due for water services from the bank account indicated above. I understand (2) returned bank drafts, in a 12-month period, will result in being removed from ACH Bank Draft for 12 months.

\_\_\_\_\_  
Please Print Name of Person Authorizing Bank Draft

\_\_\_\_\_  
Signature of Person Authorizing Bank Draft